

## **Sprint Retrospective Meeting Minutes**

Attendees: Livan Miranda, Emily Boyle, Allan Martinez, Luis Isaac

Start time: 9:30 PM

End time: 10:00 PM

What went wrong?

- Did we do a good job estimating our team's velocity?
  - At the moment the team's velocity is behind due to some unforeseen consequences.
- Did we do a good job estimating the points (time required) for each user story?
  - We have followed the timeline accordingly
- Did each team member work as scheduled?
  - Every teammate has completed their tasks as they were scheduled.

What went right?

- The team's regular check-ins and stand-ups helped facilitate efficient communication.

How to address the issues in the next sprint?

- How to improve the process?
  - Rather than working on huge, irregular updates focus on small incremental changes.
- How to improve the product?
  - Ask for feedback from the product owner on a regular basis.